

SERVICE DIRECTOR (P #1030) – J.S. – SUBSTANCE ABUSE SERVICES, LUFKIN, TEXAS

GENERAL DESCRIPTION: The Program Director is responsible for the overall implementation, management, supervision and evaluation of all Burke Center Substance Abuse Treatment and Prevention Services. The Program Director participates in strategic planning, budgeting initiatives and coordination of services with other Center programs. He/she works within the guidelines, policies and mission of the organization and will be accountable and responsible for specific projects as assigned. The position will report to the Chief Operating Officer.

EDUCATION:

Required: Bachelor's Degree in Psychology, Social Work or related field from an accredited college or university.

EXPERIENCE:

Required: Minimum of three (3) years experience as a counselor or direct care provider of behavioral healthcare treatment services. At least one (1) year experience providing Substance Abuse Counseling Services and at least two (2) years supervisory experience in a behavioral healthcare or human services setting.

LICENSES/CERTIFICATIONS:

Preferred: Licensed Chemical Dependency Counselor (LCDC) or Licensed Social Worker (LSW), with the State of Texas.

SPECIAL REQUESTS OR COMMENTS:

Required: Must be physically able to complete Satori Alternatives to Managing Aggression (SAMA), CPR, and First Aid training modules. Must have a driving record insurable by the Center's insurance administrator.

PHYSICAL REQUIREMENTS: Sight, hearing, talking, lifting up to 25 pounds, walking, driving a vehicle, and hand/finger dexterity.

HOURS: Generally, 8:00 a.m. to 5:00 p.m., Monday through Friday. After hours as necessary.

SALARY: Negotiable, depending on qualifications and experience.